

Creative Photography

Picture Day Protocols/Payment Procedures

- 1) Order forms are attached to this email for your review, and will be supplied to you to complete 1-2 weeks before your picture day.
- 2) In order to keep studio traffic to a minimum, forms will NOT be available on picture day & must be completed prior to picture day and given to the dancer to give to photography staff 15 minutes before scheduled picture time. Exceptions will be given to our toddler dancers.
- 3) We have a special price for cash/check payments, however we will supply credit card forms for you to fill out and place in our sealed order forms.
- 4) If your dance studio is having a “Picture Info Day” you can utilize that day to hand in forms, ask questions and or make CC payments. **You may also call our “Picture Day Hot line” at 649-1300 to ask about product info, form questions, etc. M-Sa 11am – 4pm. We will return your message the same day if our staff does not answer.**
- 5) Dancers must wear masks until they are posed for their picture. No Parents allowed
- 6) Only 1 group will be allowed in photography location at a time.

Package Order Form FAQ's

- 1) **You will need 1 form per dance, per dancer.** You will need to know the song name for your order forms so please uncover that info now

If you desire a sibling shot during one of your picture times, please fill out a form for that as well and list their names on the form.

- 2) If your child is in multiple dances, all forms can be handed in at the same time at your child's 1st scheduled picture time. Simply place your payment(or cc slip) in the 1st envelope for all of your dances. Hand in the shorter forms for the rest of your dances. This will prevent the need to make multiple payments. If you ordered from our Specialty Price List, simply carry over that total to your Order Form #1 so that can be included in your single payment.
- 3) Make sure handwriting is neat and legible.
- 4) File purchases apply to individual poses only and do not apply to group shots or “Dance Mates”